

Ticket Instructions for Paid Student Employees

Please be aware that there are a limited number of tickets and they are available on a first-come, first-served basis.

You are eligible to purchase 2 discounted tickets to each football, men's basketball, and women's basketball. Football tickets will be available for \$10 per ticket. Basketball tickets will be available for \$5 per ticket.

****See Special Instructions at the bottom for information on the CU/CSU football game held at INVESCO Field in Denver.**

Sign up period:

Football: 7am Monday morning on the week of the game until Thursday 11pm

Basketball and Volleyball: 7am 5 business days prior to event until 1 business day before at 11pm.

No tickets will be issued on the day of the event. Tickets will be available until the cut-off date OR while supplies last!!!

1. Go to www.cubuffs.com
2. Click on Ticket tab
3. Scroll down to "Order Tickets Online"
4. On the left menu, click on "Sign in"
 - a. If this is your first time logging into your student account on this website, click "Link your Account" and use your **student ID** number and PIN of 7777 to register your account
 - b. If you have already linked your student account, use your student ID number or student e-mail and the password you previously set up.
 - c. Public accounts will not work for this process.
5. Select "Buy Tickets"
6. Select "Athletic Student Staff Only"
7. Choose the sport and event
8. You must select "Print at Home" as your delivery method

Once you check out, you are responsible for printing your tickets. Any attempt to access more than 2 guest tickets or any other fraud by you or your guests will result in suspension from this program for the remainder of the 2011-2012 athletic events.

****CU/CSU @ INVESCO Information:** Tickets will be available online on *September 12th at 7am*. Follow instructions above to log in and claim tickets. CSU tickets WILL NOT be issued as Print at Home tickets. The hard tickets will be available in Will Call at the Ticket Office on Wednesday, September 14th. You will need your ID to pick up tickets. The Ticket Office hours are 8:30am-4:30pm. If you cannot pick them up before Friday at 4:30pm, then they will be available at the Will Call in Denver at INVESCO Field on the day of the game. Tickets must be picked up with an ID by the student that purchased them. NO EXCEPTIONS!!

STUDENT STAFF GUEST TICKET POLICY

Individuals eligible to register for student staff guest tickets are cheerleaders, dancers, managers, Ralphie handlers, and athletic department student staff (subject tutors).

IMPORTANT:

All student staff guest tickets will be ordered online. All tickets will be issued as Print-at-home tickets that the students can print from their e-mail or forward to their guests. ***See special instructions on the Student Staff Guest Ticket Policy regarding the CU/CSU game.**

Please read the policy carefully, as it will be different for "volunteer" student workers and paid student employees.

Sign up period:

Football: 7am Monday morning on the week of the game until Thursday 11pm

Basketball and Volleyball: 7am 5 business days prior to event until 1 business day before at 11pm.

No tickets will be issued on the day of the event.

There are a limited number of tickets available. Please encourage your students to go online early as we do frequently run out of tickets.

Volunteer Workers:

Volunteer workers are *eligible* to receive 2 complimentary guest tickets. We will monitor that complimentary tickets are used. **If a student's complimentary guest tickets are not used, they will not be eligible for complimentary tickets for the remainder of the '11-12 season.** They will be allowed to purchase discounted guest tickets, but complimentary tickets will not be offered to students if their guests do not use them.

Paid Student Employees:

Paid student employees are *eligible* to receive 2 discounted tickets.

WARNING:

Any attempt to access more than 2 tickets to any event or other fraud by any student or their guests will result in suspension from this privilege for the remainder of the 2011-2012 athletic season.

* **CU/CSU INVESCO** tickets will be issued as a hard ticket. Pick-up will be at the Ticket Office (between gates 4 and 5) on Wednesday, September 14th through Friday, September 16th. **Tickets for student staff will NOT be available on game day.** Students may only use ticket for their admission. Any "sit with" requests for guests must be made by all parties at the time of ticket pick-up. All parties must be present with BuffOne card to claim their ticket.